

AGENDA
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
March 26, 2019
9:00 am

1. Approval of Agenda
2. Closed Meeting Session
 - Public Works Call Log – FOIP Section 17
3. RCMP 2019-2020 Priorities (9:30 am)
 - Sgt. Mark Harrison will be attending the meeting
4. 2019 Municipal Development Plan Scope of Work
 - Administration Guidance Request from Director of Development and Community Services, dated March 19, 2019
5. Round Table Discussions
6. Adjournment (11:30 am)

Tara Cryderman

Subject: FW: RCMP year end update

From: Mark HARRISON <mark.harrison@rcmp-grc.gc.ca>
Sent: Friday, March 8, 2019 9:27 AM
To: Tara Cryderman <AdminExecAsst@mdpincercreek.ab.ca>
Subject: RCMP year end update

Hello Tara

I would like to attend MD council to provide my year end update and discuss the policing priorities for 2019-2020. If you have any time near the end of March beginning of April that would be great.

Thanks

Sgt. M.E. (Mark) Harrison
Detachment Commander
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Administration Guidance Request

TITLE: 2019 MUNICIPAL DEVELOPMENT PLAN SCOPE OF WORK		
PREPARED BY: Roland Milligan		DATE: March 19, 2019
DEPARTMENT: Development and Community Services		
		ATTACHMENTS: 1. Scope of Work Proposal
Department Supervisor	Date	
APPROVALS:		
 Department Director	2019/03/21 Date	 CAO
	21/03/19 Date	

REQUEST:
 That Council review the submitted Scope of Work and determine if it meets their requirements, with regards to the updating of the Municipal Development Plan for the MD.

BACKGROUND:

The current Municipal Development Plan (MDP) was adopted in 2002, with a revision in 2008.

With the implementation of the *South Saskatchewan Regional Plan* (SSRP) in 2014, revisions and policy changes to the MDP are necessary to comply with the SSRP.

In addition, this provides an opportunity for Council to ensure their vision, principles, goals and policies for the municipality are aligned with the MDP.

FINANCIAL IMPLICATIONS:

A cost of \$50,000 is proposed.

**Municipal District of Pincher Creek No. 9
2019 Municipal Development Plan
Scope of Work**



What is a Municipal Development Plan?

The MDP is the primary land use planning and community development guiding document for a municipality. The MDP helps council and municipal staff to make sound decisions on planning and development matters and informs the content of the Land Use Bylaw and other statutory plans.



The MDP sets the vision, principles, goals, and policies for the municipality and it guides most of Council's major land use and development decisions, particularly those that will impact the community for many years, typically over a 20 year or more period. The MDP also provides direction on how other plans are to be prepared. Over the last number of years, many municipalities are adding more specific sustainability principles into their MDPs, in respect of environmental and financial consideration.

A MDP must be compliant with the South Saskatchewan Regional Plan prepared and adopted pursuant to the Alberta Land Stewardship Act. The MGA further requires that all statutory plans (Intermunicipal Plans, Area Structure or Area Redevelopment plans) , including a MDP, must be consistent with each other.

Municipalities have a mandatory obligation to involve the public, school authorities and adjacent municipalities in the preparation of MDP [s.636]. Typically a steering committee guides the development of an MDP. A Steering Committee can be composed of a membership as seen fit by Council (or could be Council as a whole). Municipalities are well advised to consult with surrounding municipalities as they prepare their MDP. Further, public hearings and notices are required before second reading is given to a by-law adopting a MDP [s. 692, 606, 230].

Why do municipalities need an MDP?

A Municipal Development Plan is a mandatory requirement for all municipalities in Alberta (section 632(1) of MGA).

Changes to the demographic, economic and social make up and the needs and aspirations of the municipality since the adoption of the previous MDP in 2002 (revised in 2008) necessitate the formation of a new MDP.

The South Saskatchewan Regional Plan (SSRP) came into effect on September 1, 2014. The Regional Plan is guided by the vision, outcomes and intended directions set by the Strategic Plan portion of the SSRP, while the Implementation Plan establishes the objectives and the strategies that will be implemented to achieve the regional vision. In accordance with the Alberta Land Stewardship Act, every local government body must make all necessary policy changes and file a statutory declaration stating compliance with the SSRP within 5 years from the date of adoption.

Reviewing the relevant sections of the SSRP and the linkage between the municipality's planning documents will be part of the MDP process.

What is required of an MDP?

The MGA s.632 requires that an MDP *must* address:

- Future land use and development within the municipality
- Provision of transportation systems
- Municipal services and facilities
- Guidelines for land uses adjacent to sour gas facilities
- Provision of municipal and school reserves
- Protection of agricultural operations

The MGA allows that an MDP *may* address:

- Development constraints
- Environmental matters within the municipality
- Financial resources of the municipality
- Conservation reserve
- Any other physical, social and economic development matters

What is the plan process?

Vision, Design, Implementation

1. General Timeframe
2. Establish Council as Steering Committee
 - Review existing Vision and/or strategic plan
3. Establish Public Participation Process (section 636 of MGA)
 - Questionnaires
 - Webpage
 - Stakeholder identification & consultation
 - Public information meetings
 - Public hearing
4. Gather Background Information
 - Legislative status
 - Purpose of MDP
 - Goals and objectives of MDP
 - Statistics
 - Review existing MDP
5. Identify Characteristics
 - Physical features

- Existing land uses
 - Economic factors
 - Population and land use projections
6. Identify Issues
 - Subdivision and development pressures
 - Legacy issues: subdivision, wind/transmission, gravel pits etc
 - Highway realignment/twinning
 - Diversifying the assessment base
 - Population
 - Regulation of secondary housing both in rural and hamlets
 - Resource extraction
 - Confined Feeding Operations and Prohibited areas map
 - Dark skies
 - Natural environment
 - Historic resources
 7. Establish Local Land Use Philosophy & Objectives
 8. Prepare Land Use Policies to Support Philosophy & Objectives
 - Residential and country residential uses
 - Commercial and industrial uses
 - Public utilities
 - Public and recreational land uses: Reserve land policies
 - Subdivision and development policies
 - Economic development and tourism policies
 - Fringe area policies
 - Hamlets
 - Wind/solar
 9. Establish Implementation Strategies
 - Review of planning and policy documents for conformity with new MDP
 - Amendments to land use bylaw (rezonings, text amendments etc.)
 - Amendments to other planning and policy documents
 - Budget for implementation items

Budget

\$50,000 in budget

3 payments: one on start, second at draft and third with adoption